



New Visitor Management System

The district will be using the Raptor Visitor Management System in all schools beginning in the Fall of 2023. The new system will strengthen safety in our buildings. The system will better allow us to screen visitors, contractors, and volunteers in our schools and provide us with a safer environment.

What to expect:

- Upon entering the building visitors will be asked to present a photo ID such as a driver's license or passport.
- Your ID will be scanned into the visitor management system.
- Once cleared, you will be given a pre-printed badge with your photo on it.
- You will then be directed to the appropriate location. You are only approved to go to the specific location requested. You should not go to any other area of the building without approval from the Main Office.
- The badge must be worn at all times while in the building.
- When leaving the building, please return to the office and turn in your printed badge to sign out.

What does the new system do?

- The system can check for court issued custodial orders, restraining orders, and other alerts as established by the district.
- The system can also check to ensure that registered sex offenders are not entering our school campus. The system checks the visitor's name and date of birth for comparison with a national database of registered sex offenders.
- No other data is gathered or recorded, nor is the information shared with any outside agency.
- Once entry is approved, the system will issue a badge that identifies the visitor, the date and time, and the purpose of the visit. The badge must be worn at all times when in the building.

What if I do not have a US Government ID?

- If a visitor does not have a US government-issued ID for any reason, the visitor can use an alternate photo ID.
- In this case, the visitor must present their non-US government issued ID as well as a second ID with their name on it, such as a bank card or credit card.
- As long as we have two forms of identification, one with a photo, we will manually enter the visitor's name into the system.

What if I am just dropping off something for my child?

- Badging is only necessary when a visitor is entering the school building. Identification will not be necessary for dropping off items for your child. Please follow your school's protocol for dropping off items.

What if I am picking up my child early?

- This process will not be necessary when picking up your child early. Please follow your school's protocol for picking up early from school.

What about evening events?

- We will not be scanning IDs for events held after school hours. Follow your school's protocol for after school or evening events.

If you have questions, please contact your school. Thank you for helping to keep our schools safe.