

PUBLIC SALES ON SCHOOL PROPERTY

Any sale on school property shall require the written approval of the Building Principal and/or the Superintendent of Schools.

For the purpose of this policy, the following are not defined as public sales:

- any admission fee;
- sales conducted by students as part of approved school activities;
- sales conducted by the school district; and
- sales conducted by the PTA, PTO and approved school booster clubs or groups where the proceeds benefit the district schools.

Any profit making organization will have a 10% fee assessment. Total revenues minus sales tax collected multiplied by .10 will be the assessment. A District Public Sales form (1510-E) and the corresponding bank deposit slip must be presented to the District for auditing purposes.

Cross-ref: 1500, Public Use of School Facilities
1511, Advertising in the Schools
5251, Student Fundraising Activities
5660, Student Gifts and Solicitations

Approved: July 1, 2001

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Reviewed by BOE Policy Committee in 2009/10