

Final

**Horseheads CSD
School Building
Start & End Times**

2025-2026 School Year



Building Opening and School Start Times

2025-2026 School Year

	Building Opens	Students To (Classroom/Breakfast)	Starting Bell (Classes Start)	Instructional School Day	Ending Bell (Dismissal)
Middle School	6:50 AM	7:00 AM	7:15 AM	Instructional School Day	2:05 PM
Intermediate School	6:50 AM	7:10 AM	7:19 AM	Instructional School Day	2:05 PM
High School	7:20 AM	7:20 AM	7:35 AM	Instructional School Day	2:35 PM
Elementary Schools	7:50 AM* 8:20 AM*	8:35 AM	8:40 AM	Instructional School Day	3:26 PM
PreK (Only)	N/A	N/A	9:00 AM	Instructional School Day	2:30 PM

* Buildings will open for early drop off at 7:50 AM only for approved eligible students

* Buildings will open for all students at 8:20 AM.

Early Drop Off Eligibility Requirements:

Parents/ Guardians must provide documentation for each of the following:

- a. inability to use school transportation,
- b. proof of an 8:00 AM or prior daily start to your workday,
- AND
- c. no other reasonable way to transport their student

Space for this temporary early drop off may be limited

Please Note:

Early Drop Off will only be available from
September – December

Parents/ Guardians will need to make
accommodations for the permanent
8:20 AM building open times for January 2026



Temporary Early Drop Off Application

Person filling out Application

Application #

Temporary Early Drop Off Application

Application Date:

Parents Last Name:

Parents First Name:

District Address:

Parent Phone #:

Students Name:

(K,1,2,3,4)

Elementary School:

Grade:

Student AM Bus Run #:

Your Work Start Time:

Student AM Bus Pick Up Time:

Employer:

Requirements for Temporary Early Drop Off Approval *(Circle Yes or No)*AM bus can pick up student and allow
time for parent to get to work?

Yes

No

Did parent provide verified work
documentation?

Yes

No

Does the parent have any other
reasonable transportation means?

Yes

No

Transportation Recommendation Thru
12/30/25

Date:

Approved

Initials

Declined

Initials

Reason for Declination

Determination communicated to

Time:

Initials

Date: