

Ridge Road PTO Meeting Minutes

October 7, 2024 6:30 pm @ RR library

The meeting was called to order by Sarah Swimelar

Members in Attendance:

Principal: Mrs. Bailey

President:

Vice President: Sarah Swimelar

Secretary: Kristi Coldiron

Co-Treasurers: Jackie Perkins

Others: Emily Grose, Mallory Hart, Kim Flood, Mikayla Kirkwood, Samantha and Matt Moon

Treasurers Report:

Jackie Perkins provided a summary of transactions over the summer and a yearly budget from 2023-2024 and 2024-2025.

Beginning balance 8/1/24: \$17,121.44

Ending balance 8/31/24: \$16,455.60

Pay Pal ending balance:

Old Business:

Book Fair: We earned \$8,199 in sales and we have \$4,099 in Scholastic Dollars

Open House Raffle: We filled the volunteer slots for picture day helper and Halloween Dance at Open house and the winner for the basket was Nicole Kistner. She received her prize basket.

Fun Run: The Event was successful, a big thank you to Kelly Murray for planning the event. The Last Stand was not able to bring coffee/ice cream truck, they were already booked for that day. Next year, we need to book a vendor in June or July.

Fall Festival: We had good sales. We had volunteers cancel at the last minute and that was very difficult. Fall Fest was the same weekend as homecoming, next year we need to look at the calendar and possibly choose another date. Papa Johns double booked the food truck so they were not able to provide the food truck and full menu. Next year, we need to book sooner. The resolution was they provided us 20XL pizzas for \$10, a warming drawer, tent and paper plates at no charge. The pizza sold out within an hour and we did not order any more. The cake walk donations were low, the PTO purchased 22 items and \$65, although we did have extra at the end. We ended up using just wristbands and no tickets this year, that was a success. Wristbands were \$10 and included inflatables and games. Some families mentioned they didn't know about the pre-purchasing of the wrist bands. We think next year we need to have a

separate flyer for that, this year it was on the same flyer as everything else. Using the electronic payment of zeffy was successful. Kelly Murray also said it was easy to use for the purchase of Fun Run shirts.

Wilson Beef Stick Fundraiser 9/27-10/16: Emily Grose and Mikayla Kirkwood volunteered to go pick them up and Samantha Moon and Mallory Hart volunteered to sort them when they come in.

New Officers: Nadia Auerbach was voted in as co-treasurer.

Book Fair: Kim Flood will head this event.

Gertrude Hawk: Emily Grose will head this event.

Carnival Baskets: Samantha Moon will draft letters to send out and Mikayla Kirkwood will help put baskets together. We need to give Samantha a list ahead of time of past sponsors.

New Business:

Halloween Dance 10/25 6:30-8PM

We have drinks and popcorn: we need to make new signs for zeffy for the concessions. We will sell water, Gatorade and popcorn for \$1. Volunteers are all set, from open house.

Balloon Arch: Jackie will order the supplies and Matt Moon will make the balloon arch.

Halloween decorations: We agreed we would purchase 1 inflatable and 1 light.

Treat bags: We decided this year we would have the treats out and kids would be able to make their own. We came up with having: pencils, fruit snacks, glow sticks, and temporary tattoos.

We need to make signs that clearly explain to take 1 of each and put it in the bag. We need a few volunteers to monitor, we will also have a staff sign up sheet at school.

Make a Difference Day: 10/26 10-2

This year we are collecting items to donate to the food pantry and making crafts for residents at Bethany Village. Ridge Road is in charge of the cards and crafts for Bethany Village. Matt Moon and Kim Flood volunteered to help ride the bus to the animal shelter. Justin Grose will ride the bus to Bethany. Packing will be from 10-11 and the busses will depart at 11:15. We will provide snack and drinks for the helpers. There was a request to make mini blankets for the NICU next year.

Visitors from Japan: 10/31 all day

We will hold a breakfast in the library, there will be 15 students and 4 chaperones. They will spend the day in 3rd grade and then participate in our Halloween Parade. We have purchased t-shirts for them in the past, but this year they are also receiving a t-shirt when they arrive. We voted to purchase Ridge Road hats for them.

Halloween Parade: 10/31 at 1:30 PM

We will have a VIP area for the contest winners. Sarah and Samantha will help set up the area, along with the custodians at 8:50. There will be the music risers with chairs on them for the winners to sit. There will be 4 winners chosen after the Halloween Dance and each winner gets 1 guest

Veterans Day: 11/8 from 8-9:30

Jackie will order breakfast items. The breakfast needs to be set up by 7:30. Emily Grose will help set up the wall in the hallway.

Special Request:

We voted to purchase a commercial grade microwave for the staff lounge up to \$250.

Next meeting: November 13th 2024 Ridge Road Library.