

Ridge Road PTO Meeting Minutes

April 21, 2026 @ RR Library

The meeting was called to order by Miranda Rice

Members in Attendance:

Principal: Mrs. Bailey
President: Miranda Rice
Vice President: Sarah Swimelar
Secretary:
Co-Treasurers:
Co-Fundraiser: Sam Moon

Others: Lori-Ann Barbieri, Ryan Rice, Greg Flood

Treasurers Report:

Starting Balance 2/28/2026 - \$31,888.11
Ending Balance 3/31/2026 - \$43,528.63

Gertrude Hawk fundraiser profits totaled approximately \$10,065.

Old Business:

Square One Art: Sale is currently going on. Sales deadline is 5/1.

Family Literacy Night 4/17: Perry Ground from the Haudenosaunee tribe was very engaging and the students enjoyed the event. Mrs. Bailey was able to run the event through the Arts and Education Fund, resulting in no cost to the PTO aside from snacks and drinks totaling approximately \$167. Miranda created and painted the "A Night of Smiles & Stories" banner using leftover supplies. There was a great turnout for the event.

New Business:

Carnival:

Raffle & Sponsors: Sam provided an update on donations. Current donation total is approximately \$1,750. Zeffy raffle ticket sales will need to be set up along with photos of prizes and baskets. A raffle flyer will be sent home to parents by May 1. Discussion included creating additional baskets and mega prizes.

Food: Snow cone and popcorn supplies will need to be reviewed.

Inflatables: Inflatables are booked and the deposit has been paid. Miranda will order the new PTO inflatables in May.

Administrative: Volunteer signups, Zeffy setup, event flyers, and wristband pre-order QR codes will need to be completed.

Ideas & Suggestions: Discussed switching mega prize ideas and possibly adding an outdoor projector.

3rd Grade State Test Party 5/29: PTO discussed ordering pizza, cookies, chips, and drinks. Approximately six parent volunteers will be needed for setup and cleanup. Leftover snacks and juice boxes from Literacy Night may also

be used.

Kindergarten Screening 5/11-5/15: PTO will provide snacks and treats for students participating in screenings.

Kindergarten Orientation 5/20: PTO will provide treats, coffee, and juice for families. Approximately 65–75 goodie bags will need to be assembled including sunglasses, crayons, coloring books, and water bottles. Additional supplies may need to be ordered.

BOGO Book Fair 5/28-6/3: Volunteer forms and flyers will be posted by 5/11. Additional cash banks and change will need to be prepared for the event.

4th Grade Day: PTO reviewed the request letter from 4th grade staff and discussed budget planning.

District Unity Day PTO Meeting: Unity Day will be held on 6/11 with a rain date of 6/12. Ridge Road is in charge of Unity Day t-shirts. Miranda created a Zeffy link for shirt orders and Sarah created the QR code for the order form. Orders will be due 4/29. Volunteers from 4th grade families will be needed to help with games and activities.

2nd Grade Field Trip: Teachers requested \$360 toward Tanglewood admission. Transportation will be covered by the school.

Teacher Appreciation Week 5/4-5/8: PTO discussed ideas and planning for Teacher Appreciation Week. Last year approximately \$550 was spent over four days, with PTO members donating food for the fifth day.

Kindergarten Cap & Gown Photos 5/7: Additional volunteers are still needed.

Field Day Shirts: Miranda received quotes for one-color screen print shirts and teacher tie-dye shirts. Zeffy will be used for digital orders and payments. Sarah will create the order form and QR code to send to parents by 5/4. Orders will be due 5/15 and shirts ordered by 5/18.

Next PTO meeting:

5/13/26 @ 6:30 RR Library