

Big Flats Elementary School

BFES PTO Meeting Minutes

September 17 2019

Big Flats Elementary School Library

1. **PTO and 2019-2020 Officer Intro - Lauren**
 - a. President, Lauren Heal
 - b. VP's, Tara Spirawk(Fundraising) and Mary Jo Wallner(Enrichment)
 - c. Secretary, Desiree White
 - d. Co-Treasurers, Leslie Barnes and Zuleykha Grover

2. **Treasurers Report- Leslie**
 - a. Changes made to report
 - i. Book Fair, Restaurant Fundraisers, Scholastic News –**Added to report**
 - ii. Author Visit(Art & Ed), Family Fun Night(Enrichment Activities), Recess Supplies(Equipment), Holiday Giving Tree(Spirit of Giving)- **Changes to report**
 - iii. Recess Supplies \$50 per grade
 - iv. Classroom Funds raised to \$120 per teacher, **28 teachers**

3. **Book Fair- Tara**
 - a. \$7,000.00 goal
 - i. Fliers
 - ii. Open to online shop
 - iii. Open House
 - iv. 2 After school times

4. **Open House- Tara**
 - a. PTO Table w/Spirit Wear
 - b. Book Fair in Community Room

5. **Save Around Books 09/25/2019- Christy**
 - a. Less than 10 books as of 09/17/2019
 - b. Code at bottom of Book
 - c. Activate Code by Phone

6. **Student Directory- Lauren**
 - a. Online
 - b. Due 09/23/2019

7. **Color Run- Beth**
 - a. Went out last week, Due 09/20/2019 12pm
 - b. Only ordering pre-registered shirts
 - c. Need volunteers to throw powder, students/kids cannot throw powder
 - d. Need to buy powder \$175
 - e. Graham crackers for snacks
 - f. 31 students for color run

8. **Changes- Lauren/Tara**
 - a. Classroom fund went up to \$125 per teacher

- b. Written request to donate classroom funds to another teacher
 - c. Sign-Up Genius for events, **FREE**
 - d. Field Day colors grade specific
 - e. Teachers week a success- Dunkin Donuts cups with gift cards and candy(**Tara & Mary Jo**)
 - f. Scholastic rewards \$ needs to be spent by 09/30/2019, use for birthday books
- 9. Spirit Wear- Beth**
- a. Possibly change vendor for better pricing, current vendor, **Arnold Graphics & Designs**
 - b. New colors Raider Blue, Dark Grey, Aubergine
 - c. \$150 profit on old spirit wear in safe
 - d. Adding ¼ zip up, nicer items
 - e. Possibly raise prices
- 10. Adding Fundraising Events- Mary Jo**
- a. Texas Road House Programs
 - i. Dine to donate- Fliers, school receives 10% of check
 - ii. Battle of schools- Prize , free backed potato bar- Classes cannot compete
 - iii. Dinner Boxes
 - iv. Book It Program – District does not support, parent meals not free
 - v. Sell gift cards- School gets 10%
 - vi. Will customize any program for school
 - b. Possible Other Opportunities for Fundraisers
 - i. Other local restaurants (Moe’s, Picnic, Apple Bee’s, Chili’s, ect.)
- 11. Adding Enrichment – Mary Jo**
- a. Families/Classrooms**
 - i. Career Day/ Career Development
 - ii. Bowling Night
 - iii. Muffins w/Mom, Donuts w/Dad
 - iv. Guest Speakers
 - v. Talent Show
- 12. Site Base Meeting – Tara**
- a. Pull back on small donations(cookies, balloons, ect) Donate larger items school needs
 - b. Wireless speakers requested by Kate Biddle for school, voted, approved(2 speakers \$70.00)
 - c. Add teacher to board, put in by-laws
- 13. Parent Council -Lauren**
- a. No meeting posted at this time
- 14. Misc.**
- a. Fronts Sign**
 - i. Needs to be change last of month
 - ii. Need 2 Volenteers
 - b. Art Show**
 - i. Need to help Amy w/art show, volunteers