

# Big Flats Elementary School

## BFES PTO Meeting Minutes

October 01, 2019

Big Flats Elementary School Library

### 1. Treasurer Report – *Leslie*

- a. Book Fair -\$2,957.78
- b. Save Around- \$5,480.00

### 2. Business Items/Completed

#### a. Book Fair Feedback – *Tara*

- i. After school sales \$800.00*
- ii. Elevated line at Back to School Night*
- iv. \$6,800 in overall sales*
- v. Waiting for check on credit card sales from Karen Z.

#### b. Open House Feedback- *Lauren*

- i. PTO table display went well*
- ii. 2 volunteers for color run*
- iii. Sold \$75.00 in spirit wear*

#### c. Student Directory, went out last week- *Alissa*

#### d. Restaurant Night Feedback- *Mary Jo*

- i. Made \$102.00 from 56 orders, 10% of checks*
- ii. Will receive money order this week*

### 3. Upcoming Events

- a. Picture Day 10/27/2019- *Desiree, Brandi, Leslie*
- b. Holiday Giving Tree(Spirit of Giving)- *Mary Jo, Beth*
  - i. Comfort case for children in foster care. (Backpack, pjs, story books, hygiene items, pens, journal stuffed animal)*
  - ii. Donations by grade*
  - iii. First Responders (National First Responders) **unofficial-** vote in November*
- c. Scripps- Leslie Send out fliers mid October
- d. Make a Difference Day 10/19/2019- *Desiree*  
(Online sign-up to volunteer, district wide initiative.)
- e. Color Run 10/03/2019/Rain Date 10/10/2019 5:30pm –*Beth*
- f. Veteran's Day- *Brandee*
  - i. Honor Wall (Wall of Honor)-Beth Dicks*
  - ii. Veterans in school everyday- ex Ms Williams*

- iii. *Ideas: BOCES live broadcast flag ceremony during Morning News Parent veterans come into class(organize w/teacher) 11/12/2019, Plan off site event for next year*
- iv. *Lunch with Veterans at Legion*

g. Spelling Bee 11/19/2019- **Tara**

- i. *Spell down days 10/28/2019, 10/29/2019*
- ii. **Lauren, Tara, Mary Jo, Alicia**

**4. Teacher Educational Resource Request- Lauren**

- a. 1st grade requesting site word tools, 3 classes, \$175.00 a class
- b. Amy Kelly requesting sensory wall, \$300.00 only ASD in district, currently serves 14 students, can have up to 21 students
- c. Create proposal form for teachers/Teachers submit proposal
  - i. *What is teacher requesting*
  - ii. *What is it for*
  - iii. *What does it support, how many students will benefit*
  - iv. *What are priority needs*
  - v. *Sponsor a grade level for request every year*
  - vi. *Award teachers that go above and beyond*
  - vii. *Make line item, collectively know what PTO is spending- **vote in***
  - viii. *Set deadline to use teacher budget*

**5. Potential Enrichment - Mary Jo**

- a. Pool night at HHHS, if pool is available
- b. **Head Over Heels**(gymnastics) *Renee Wheeler- new owner*
  - i. *Free of charge day for BFE students and siblings*
  - ii. *Max 4-5 students at a time, all day event, shut the facility down to public*
  - iii. *Parents sign waivers, stay on site*
  - iv. *PTO can sell concessions*
  - v. *Sign ups in progress, **needs to be voted/approved***
- c. Guest Speakers
- d. Community involvement activities

**6. Miscellaneous**

- a. Parent Council 10/09/32019- **Lauren**
- b. Site Base 10/07/2019- **Tara**
- c. Spirit Wear,
  - i. *¼ zip up(fleece, logo embroidered on chest) \$30-\$45cost, sweatpants \$25-\$28cost, ball caps\$25cost(embroidered)*
  - ii. *Do not have to pre-order*
  - iii. *Group sales for better pricing*
- d. Sign Up Genius, used for color run and book fair

