

December 27, 2018

Dear Parents/Guardians of Students in Grades PreK-6:

As you may recall, we had a snow day early in the season this year on November 16. That day was originally scheduled as a half day for your students for parent/teacher conferences, so those conferences were also cancelled. Some of these conferences have already been made up while others were not able to be rescheduled at this time. We would like to reschedule those conferences so that parents can speak with their children's teachers about their progress.

Therefore, **Monday, January 28 will be a half day for students in grades PreK-6.** Dismissal will be at 11:15 a.m. at our elementary and intermediate schools.

During this time, teachers and parents can complete any remaining parent/teacher conferences from November 16. If your conference was cancelled due to the snow day, your child's school will be contacting you to set up a new time for January 28. If you are unable to be at the school that day, the school and teacher will work with you to find an alternative. In addition, some staff may also use the time to schedule some follow up conferences, if needed, to ensure the success of all our students K-6. Please mark your calendars for planning purposes. We will also remind parents after the new year.

We thank you for your understanding. If you have questions, please contact your school.

Sincerely,



Dr. Thomas J. Douglas  
Superintendent of Schools

