

Horseheads Central School District Strategic Planning

Task Force Charges/Critical Issues



Building People and Organizations



Facilities & Building Use

Work In Process

03.13.09

Task Force Final Report: Section A DRAFT

Task Force:	Date:	Facilitator(s):
Facilities & Building Use	04.02.09	Judy Christiansen

Members:	Sharon Dupree, Maureen Ferrell, Susan Pelkey, Julie Bernard, Sharon Tyson, Gena Benedict, Dana Gee, Terrie Hunter, Carolyn Clack, Scott Williams, Angel Rodabaugh, Kim Arnold, Rick West, Pete Wilcox
Charge:	<p>The Facilities and Building Use Task Force will audit, analyze and investigate our current District facilities and building use, in order to ensure that:</p> <ul style="list-style-type: none"> • all facilities have equitable resources; • that the student population is appropriately distributed through the District; • that the interests of the school and community are appropriately balanced; and • that the buildings, facilities and transportation fleet are appropriately maintained and managed to ensure the safety and well being of students and staff.

Internal Analysis (Strengths and Weaknesses):

External Analysis (Opportunities and Threats):

Our Critical Issues (Include All):

1. What is the capacity and current enrollment in each of the District's buildings (Source: DEPS and SPCS)
2. What are the projections for future enrollments? (Source: DEPS and SPCS)
4. How do these projections impact our current facilities? (Source: DEPS and SPCS)
5. How are District buildings and grounds used by all stakeholder groups? (Source: Facilities calendar)
6. What types of policies and procedures are in place to ensure that the interests of the District and the interests of the community are realized as it pertains to the use of District facilities? (Source: BOE policies)
7. How can we ensure that all facilities are used to positively affect student achievement?
8. Is the Pre-K-4 student population appropriately distributed throughout the District? (Source: DEPS and SPCS)
9. How do District Special Education and BOCES programs effect building capacity? (Source: DEPS and SPCS, BOCES building usage plan)
10. How is the Broad Street School currently being used? (Source: Building use contracts)
11. How could the Broad Street School be used in the future to most effectively serve the needs of the District?
12. What types of work and/or building projects need to be done throughout the District so as to maintain or upgrade the facilities? (Source: Facilities 5-year plan)
13. Are there any safety issues that need to be addressed throughout the District? (Source: Fire and Safety Inspection Reports, Safety Committee)
14. Do facilities or infrastructure need to be upgraded or developed to accommodate changing technology? (Source: District Technology Plan, 5-year Facilities Plan)
15. Are ongoing maintenance needs well documented and projectable? (Source: Facilities 5-year plan)
16. Will there come a point when maintenance costs exceed the cost of replacement?
17. Are there enlarging or new instructional programs that will impact enrollment? (i.e. Special Education, Pre-K, etc.) (Source: Early Childhood Study, Special Education Studies)
18. How does the student population affect transportation (routing)?
19. Are the District transportation routes effective and efficient?
20. Are there ways to be more "green" in our transportation?
21. How can we effectively incorporate the Demographic Software into District processes to ensure that it is effectively utilized?
22. How can we effectively communicate to the community about the status of our facilities?
23. How can the issues raised in the District survey by Transportation and Facilities personnel be addressed?
24. How are drivers trained to deal with disciplinary issues?
25. How is the safety of the drivers assessed?
26. What are State Regulations regarding "Green Schools"?
27. What is the District doing to become "green"? Should we be doing more?