

## Horseheads Implementation Team Strategy Session June 07, 2010 4:00 – 6:00 Meeting Summary

<b>Team:</b>	Implementation Team	<b>Minutes Taker:</b>	Alice Learn
<b>Date:</b>	June 07 , 2010	<b>Facilitator(s):</b>	Alice Learn, Kim Malone, Penny Ciaburri
<b>Time:</b>	4:00 – 6:00 p.m.	<b>Location:</b>	Multi-Media Center
<b>Members Present:</b> Virginia Abrunzo, Gerald Altilio, Austin Andryshak, Joyce Arms, Anne Marie Bailey, Belinda Beck, Dawn Call, Carol Callahan, Sarah Castor, Lisa Earley, Amy Genier, Carl Guidotti, Ron Holloway, Kerry Ike, Deb Jay, Sheri Kriel, Alice Learn, Brian Lynch, Kim Malone, Ralph Marino, Cynthia Massey, Shawn McDonough, Gregg Moyer, Wendy O’Connell, Duane Saxton, Patricia Sotero, Erica Stickler, Pam Strollo, Jeremy Wheeler, Kris Wilson, David Yorio, Jean Yorio			

Item	Discussion/Notes
<p><b>1. Welcome</b></p> <ul style="list-style-type: none"> <li>• Agenda Review/Materials</li> <li>• Quick News/Notes/Round Robin</li> <li>• Community Commentary</li> </ul>	<p>Team members noted that Building Site teams are looking forward to their training on June 30 and the targets identified for their work in 2010-2011</p>
<p><b>2. Our 2010/2011 Academic Year Work</b></p> <ul style="list-style-type: none"> <li>• We will examine the data and discuss our 2010/11 Targets as a result of work by district leadership.</li> <li>• We will look at the selected Action Plans, going forward and assigned groups.</li> </ul>	<p>Action plans selected for 2010-2011 (from the Strategic Plan) were reviewed ; also reviewed baseline and established measureable goals for 2010 – 2011</p> <p>The year One Strategic Plan Targets document will be posted in the Strategic Plan folder on the district intranet</p> <p>Action Plans identified for the IT include :</p> <ul style="list-style-type: none"> <li>• Character Ed – people to search the web and other schools for great Character Ed programs</li> <li>• Student Achievement – group of community/business leaders to look at career/work readiness skills</li> <li>• Facilities ( Green Task Force) – group to verify that all sites are actively participating in a recycling program</li> </ul> <p><b>IT Members should notify Alice and Kim of their areas of interest; Dr Marino will create a charge creating a task force in each of these areas and disseminate to stakeholders.</b></p>
<p><b>3. The Student Connection</b></p> <p>The IT has decided to conduct the SV in March and extend to elementary students. Let’s discuss:</p> <ul style="list-style-type: none"> <li>• How to communicate (WIP Letter)</li> <li>• Groups to inform</li> <li>• Format for engaging younger students (Review: Student Voice, Bernhardt Questionnaire)</li> </ul>	<p>A sub-committee of the IT will:</p> <ul style="list-style-type: none"> <li>• prepare elementary level survey questions,</li> <li>• prepare a communication letter to stakeholders</li> <li>• identify groups to inform</li> </ul> <p>Sub–committee includes: Kerry Ike, Patti Sotero, Carol Callahan, Deb Jay, Cynthia Massey, Jean Yorio, Alice Learn</p>

<p><b>4. New Knowledge!</b> Jeremy will kick off this new segment and then we will discuss moving forward!</p>	<p>Jeremy provided an article entitled <i>Knowledge about Change is Key to Success</i>, from the National Staff Development Council (summer 2010). Discussion centered around the following questions:</p> <ul style="list-style-type: none"> <li>• What did you find out?</li> <li>• What questions did the article bring up or answer</li> <li>• What might this mean?</li> </ul> <p>Ron Holloway volunteered to conduct the <b>New Knowledge</b> item at the September 20 meeting</p>
<p><b>5. Closure</b></p> <ul style="list-style-type: none"> <li>• Action Items/Process Check/Next Meeting</li> </ul>	<p>Meeting Schedule:</p> <ul style="list-style-type: none"> <li>• September 20 (4 – 7 pm) MMC</li> <li>• October 19 ( 4 – 6 pm ) MMC</li> <li>• November 15 ( 4 – 6 pm ) MMC</li> <li>• December 13 ( 4 – 6 pm) MMC</li> </ul>