

Horseheads Implementation Team Survey Sub-Committee Strategy Session

Thursday, January 5, 2012; 3:30 – 4:30 pm

Team:	IT Survey Subcommittee	Minutes Taker:	TBA
Date:	January 5, 2012	Facilitator(s):	Alice Learn
Time:	3:30 – 4:30 p.m.	Location:	ESC Training Room
Members: Carol Callahan, Sarah Castor, Amy Jane Genier, Michelle Harshbarger, Nancy Hoffman, Deb Jay, Alice Learn, Cynthia Massey, Gregg Moyer, Elizabeth Scaptura, Patricia Sotero, Jean Yorio			

Item	Who	Time	Discussion/Notes
1. Review Task and Discussion from December 1, 2011 Meeting <ul style="list-style-type: none"> Review the Task 	<ul style="list-style-type: none"> Alice Learn 	3:30 – 3:35	
2. Examine Survey Questions	<ul style="list-style-type: none"> Committee 	3:35 – 4:00	
3. Develop Process for Identifying Building Specific Questions	<ul style="list-style-type: none"> Committee 	4:00 – 4:25	
4. Closure <ul style="list-style-type: none"> Action Items/Next Steps IT Meeting: Jan. 17; 3:30–4:30pm, MMC Next Meeting Good of the Order 	<ul style="list-style-type: none"> Alice Learn Committee 	4:25 – 4:30	

“Quality Education for All”