

Big Flats Elementary School

BFES PTO Meeting Minutes

8 JAN 2019

Big Flats Community Center

Attendance: Alissa Creighton, Lauren Heal, Jill Staats, Elizabeth Scaptura, Tara Spirawk, Brandee Terry, Michelle Weldon, Beth Dick, Kate Biddle, Elisabeth Bean, Desiree White (11)

1. Call to order 6:05pm
2. Completed Events Report:
 - a. Scripps Fundraiser (Christy Harmer)
 - b. Spirit of Giving (Michelle Weldon & Elisabeth Bean)
3. Upcoming Events/Fundraisers/Business Items:
 - a. Winter Festival – Saturday, March 2nd 1-3pm
 - i. Donations (Tara Spirawk)
 - ii. Volunteer Coordinator (Kate Biddle)
 - iii. Prize bags Coordinator (Brandee Terry and Beth Dick)
 - iv. Games Coordinator (Tara Spirawk)
 - v. Chair folders went out. Will start reaching out for volunteers soon.
 1. Volunteer time will be 12-4pm
 - vi. Do a presale on raffle tickets to begin in February.
 1. Be open and honest with families that we need to replenish our PTO funds.
 - b. Nurse's Request
 - i. Short on student underwear
 - ii. Requesting packages donated or funds to buy some.
 1. Vote to allow her to purchase and then receive a reimbursement from PTO – Approved.
 - c. Teacher Appreciation Fund
 - i. Requesting \$30-\$50 per month that would go into a fund to be used throughout the year.
 - ii. Recommendation from treasurers is to not add any expenses this year.
 1. Vote - Will reallocate funds (\$100 from Welcome Back gifts) towards this effort. – Approved.
 - d. Spirit Wear (Beth Dick)
 - i. Items ordered will be going out on Wednesday, Jan 9.
4. Treasurer's Report (Jill Staats and Zuleykha Grover):
 - a. Total is at about \$13, 900
 - i. About \$5000 will be paid out for outstanding bills so we'll be down to about \$8000
 - ii. We have about \$1300 in the Principals fund from the Book Fair
 - iii. Save-Around at \$6688 but we still need to pay our bill. Will be around \$3300

- iv. Spirit Wear – still need to pay that bill as well.
 - v. Color Run colors need to still be purchased.
 - b. Concerns about our fundraisers that have been progressively bringing in less and less income with out us replacing the lost revenue via other fundraisers. Recommendation from Treasurers is to not add any more expenses this year.
 - c. Continue conversation for adding fundraisers for next year.
 - i. If you have ideas, please send in to the PTO.
- 5. Site Based Team Updates (Tara Spirawk):
 - a. Teachers and Staff are doing book studies which will start in January – SBT surveyed the staff on what kinds of books they would like to read and continue learning through professional development.
 - b. To support behavioral issues in the cafeteria. They have started a monitoring system using cups (red, yellow, green) and if a class ends with a green cup they earn a star. Brainstorming prize ideas for those classes that get to 25 stars. Possibly ask the PTO to fund for greater star accumulation (i.e. 100 stars = pizza party or a cookie cake).
 - i. System is working thus far.
- 6. Parent Council (Christy Harmer/Lauren Heal):
 - a. Construction
 - i. No new information (please see last meeting minutes)
 - b. Asked about automated messaging for school closures and delays.
 - i. YES! This is currently in the works and we should have something in place soon. Will start with just school closures and delays, then will move to having it for when buses are running late, etc.
 - ii. School Messenger notification texts went out Friday, Jan 4. You had the option to opt in by replying YES to the text.
 - iii. System will go live at the end of the opt-in deadline.
 - c. Reiterate to stay in close contact with Sue Pirozzolo for all social media items
 - i. Email Sue (supirozz@horseheadsdistrict.com)
 - d. Asked other PTO representatives:
 - i. What do you do for Teacher Appreciation?
 - 1. Ridge Rd – Has a chair for Teacher Appreciation appointed before the school year starts
 - a. Christmas appreciation dessert party in December
 - b. End of year luncheon – catered (Texas Roadhouse)
 - c. Teacher Appreciation Week in May (lunch one day, hump day cart which is loaded with treats and quick snacks, etc.)
 - d. Occasional random things like coffee, bagels, candy if budget allows.
 - e. Always put a little “save the date” in teachers boxes when something is planned so they know and can plan ahead.
 - ii. Are any school PTO’s associated with the state-wide PTSA?
 - 1. No.

iii. "PTO Today" FB page – look into. Ridge Rd entered a giveaway and won supplies for teachers, etc.

7. Other/Questions : None

8. Meeting Adjourned 7:14pm